

Home Page

A summary of all the accounts and their holding details can be viewed on the 'Your Accounts' window on the Home Page when you first log in. To get back to this page from anywhere else in the website click on the 'Home' icon.

Details about individual accounts can be found in the top half window. Your Total Cash in Euro and Total Portfolio in Euro are summed to determine your total account Worth in Euro. Beneath this overall Euro total, you will see account balances for each account and currency separately. Clicking on the account number in the Account Balances section will bring you to the Account Statement page, see below under Portfolio menu.

To reveal the holdings, click on the 'Display Holdings' link and to hide the holdings click on 'Hide Holdings'. See the Portfolio Holdings section below for help on the features in this section.

The 'Portfolio' menu has two links: Account Statement and Portfolio Holdings.

'Portfolio' Menu: Account Statement

The Account Statement page shows transactions which have been posted to your account, filtered by currency and date range. You can view transactions in another account, or change the currency or date range by choosing from the select boxes at the top of the page and then clicking on the green arrow to refresh the page. You can also view transactions for all currencies at once, but note that when ALL is selected from the currency menu you won't be able to see a running balance.

By clicking on the 'Trans date' field for a given transaction, a transaction details page will be displayed. The 'Original Value' here means the amount either debited from or credited to your account. The balance indicates your account balance in this currency after this transaction is taken into account.

'Portfolio' Menu: Portfolio Holdings

The Portfolio Holdings page shows you your current security holdings with a current valuation. The columns shown are:

Security Name

Quantity - clicking on the quantity field for a given holding will display a holding details page.

Book Cost - This is the total cost of originally purchasing this holding, displayed in the security's local currency as indicated in the Pricy Ccy column.

Price - This is the current price of this security. Some securities will be priced with a 15 or 20 minute delay, others will be the most recent closing price available. Some specialist securities might be priced less frequently. In all cases, the Price Time column will indicate when the price was obtained. However, if the Price Time column ends with 23:59, this indicates that the price has been rolled over from an earlier date. If you are in doubt about a price, please contact your broker. The price is quoted in the security's local currency as indicated in the Price Ccy column.

Value - This is the total current value of your holding in this security, and this is in Euro. This column is calculated by multiplying Quantity by Price and then converting to Euro if applicable. Your total

Profit - This is your profit or loss on this holding, calculated by taking the current Value and subtracting the Euro equivalent of the Book Cost. This column is in Euro.

Price Time - The time at which the quoted Price was obtained, see description of Price above for more information.

Price Ccy - The currency in which prices are quoted. This applies to the Price column, the Book Cost column and the Unit Cost column.

Unit Cost - This is the cost per unit of originally purchasing this holding, displayed in the security's local currency as indicated in the Price Ccy column. This is equivalent to the Book Cost divided by the Quantity.

Beneath the list of holdings is the Portfolio Breakdown section. Here you can view breakdowns of your current portfolio valuation by security or aggregated by market sector. Click on 'Show Chart' to display the pie chart and legend. There is no horizontal scrollbar here, so if you cannot see the entire legend you might need to widen your browser window or hide the task pane by clicking on the icon immediately left of the small "home" icon in the menu bar.

'My Details' Menu

The My Details menu has links to allow you to change your password or your special word.

'Logout' Menu

Clicking "Logout" will log you out of the Bloxham Online service. You should always log out when you are finished using the Bloxham Online service.

General

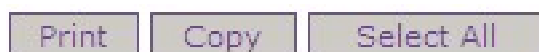
In most places throughout the website, you can sort by a column by clicking on the column header. Clicking a second time reverses the sorting direction. A slash "/" will appear next to the column header to indicate that is the column being sorted by. For example, this table is currently being sorted by the Stock Name column:

| Account | Stock Name/ | Quantity |
|---------|-------------|----------|
|---------|-------------|----------|

Records are displayed 15 at a time. Where you have more than 15 records, you can click on page numbers or the Next and Previous links to navigate through the remaining records. For example, when there are 78 records available, there will be 6 pages' worth of records and the navigation will look something like this:

| 1 - 15 of 78 | [1](#) [2](#) [3](#) [4](#) [5](#) [6](#) | [Next 15 >>](#)

There are three buttons at the bottom of each data table:



You can click on the "Print" button to generate a PDF report of all records. You must have Adobe Reader installed and set as the default PDF viewer for this to work. Clicking "Select All" will highlight all records on the current page, you can also highlight individual records by clicking on them. Once records are highlighted, you can copy them to the clipboard by clicking the "Copy" button and you can then paste data into a spreadsheet or other document.

If your screen is not wide enough to display all columns, horizontal scrollbars will appear to allow you to scroll left and right and see the remaining columns. The scrollbar arrows are still visible even when the screen is wide enough to display all columns, but clicking on them has no effect in this case.

For example, when the screen is too narrow and the horizontal scrollbar is active, it will look like this:



When your screen is wide enough, the scrollbar arrows will still show up but clicking on them will have no effect:

